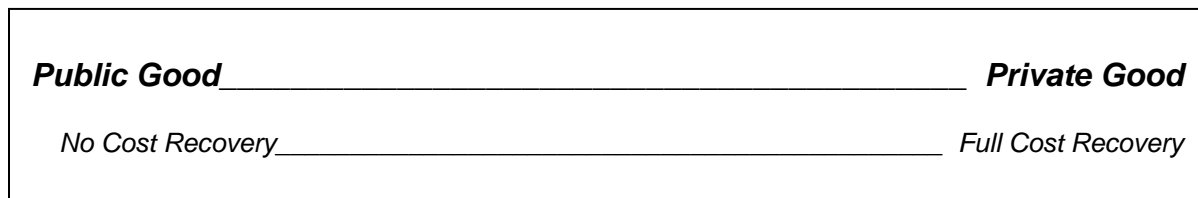


Family and Consumer Sciences State Program Fees Collected as User Fees March 2006

Extension supports the recovery of costs associated with programs and services for the public good and those associated with developing and implementing high quality customized programming and services that result from specific requests from exclusive audiences. Cost recovery efforts must advance Extension's Mission.

Recovering costs associated with Extension programs and services is not a new idea for Extension. Extension has been charging fees to cover some of the costs of existing programs for a long time or receiving support to underwrite development of programming.

The type of audience for which the program is intended guides the extent to which fees charged partially or fully recover program costs. Cost recovery may be more clearly understood by viewing it as a continuum with relation to programs for the public good and private good.



Public Good Programs are primary and fundamental to the mission of Ohio State University Extension. These programs may have no charge or may recover direct program costs. Private or exclusive good programs are customized for a specific individual, group or business.

It is important to remember that people will pay for value. Programs offered by Ohio State University are perceived as having a high value as is the bias free information we offer. In establishing the cost and value, consider what people are receiving for the time they invest in participating in an Extension event and the possible savings they may incur or opportunity/knowledge they receive. **Offer only top quality programming and charge for the value you deliver.**

User Fees

OSU Extension FCS follows the guidelines established by OSU Extension and found at the website <http://extension.osu.edu/cost> . FCS educators are encouraged to calculate the cost of programs offered and recover direct costs on programming for the public good and full recovery of costs on those with targeted public good or private good.

The following guidelines clarify for FCS the programs for which state program fees will be collected by all Educators and Specialists as a portion of the user fees collected. The state programs fees are returned to Extension Administration. The State Program Fee Transmittal Form is found at: <http://www.ag.ohio-state.edu/~grants/>. 90% comes to FCS Administration and 10% is used by Extension Administration to reinvest in programming efforts. It is suggested that state program user fees be calculated and submitted quarterly (March, June, September, December) to the business office. *Fees or funds generated for*

other programs remain in the county. Information may be requested to document how much is generated locally to contribute to the total cost recovery occurring in the state.

Educators may obtain program sponsors to pay some or all of the costs that would otherwise be recovered through user fees. Caution must be used to insure that sponsorship does not imply endorsement of a good or service provided by a donor. The sponsorship can be used to cover the required state program fee.

Programs Identified for Return of State Program Fees

The programs specified below have been identified as the statewide programs contributing an economic or targeted social value for the clientele or community. According to OSUE Cost Recovery Guidelines, these costs must be included in the cost of user fees for local programs. The programs listed below have been supported by state teams or experts and in-service educational programs. Some have a standardized curriculum and evaluation component. The programs are identified as the 2006 programs for return of state program fees based on recommendations by committee convened to discuss FCS Cost Recovery in February 2006. Any other programs where you recover costs, the money stays in the county.

For 2006, the fee amount was determined based on a recommendation by the team/specialist providing leadership to the Associate Dean. Charges will become effective with programs advertised after April 1, 2006.

- (1) ServSafe - \$10.00 returned per participant manager; \$ 5.00 returned per employee participant
- (2) Occasional Quantity Cook (OQC) - \$5.00 returned per participant
- (3) New \$tart – Financial Program - \$5.00 returned per participant

In the future, teams and specialists by October 30th of each year should review programming being offered statewide to determine if state program fees should be changed, if program fees should be changed or a program removed from the list. Recommendations are due to the Associate Dean (Barb Ludwig) by October 30th. These changes become effective January 1 of the following year.

How User Fees Returned are Used to Support FCS Programming

50% is administered by Associate Dean Human Ecology to support innovative Extension seed grants, marketing and to create new programming and applied research benefiting Extension. Requests can be submitted at any time. Annually the A-Dean will provide a summary of projects funded.

25% is returned to the team providing leadership for the program generating the cost recovery dollars (examples: healthy relationships, healthy finances, healthy people). The team identifies how funds are used and annually provides a summary of projects funded. Funds are transferred quarterly.

25% will be placed in a pool available to FCS educators and specialists who have generated state program user fees to be used for innovative professional development opportunities and journals. Guidelines will be developed and published by May 1, 2006